



Office of the Building Official
P.O. Box 427
Herndon, VA 20172-0427
(703) 435-6850 Phone
(703) 318-8492 Fax

New Residential Building Permit Application

PERMIT #: _____

Site Location:

Address: _____

Model Type: _____ Lot# _____

Owner Information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Architect/Engineer:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

License #: _____ Exp. _____

Contractor Information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

State License#: _____ Exp: _____

Phone Number: _____

Project Information:

Est. Construction Cost: \$ _____

Building Height: _____ # of Kitchens: _____

of Stories: _____ # of Rooms: _____

of Bedrooms: _____ # of Bathrooms: _____

Roof Type: _____ Garage: _____

Basement Finished: _____

Water Meter Size: _____

Total Square Footage: _____

Footprint Square Footage: _____

Lien Agent Information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Submitter Information:

Name: _____

Phone Number: _____

Fax Number: _____

I hereby certify that I have the authority to make this application, that the information given is correct, and that use and construction shall conform to County Health Regulations, Building and Zoning Ordinances, and private deed restrictions, if any, which are imposed on the property. Furthermore, I certify that all materials used for work performed under this permit will be paid directly to the supplier by the property owner, and that all compensation will be on an hourly basis and paid by the property owner directly to the person(s) performing work under this permit.

Signature Contact, Owner or Authorized Agent

Date

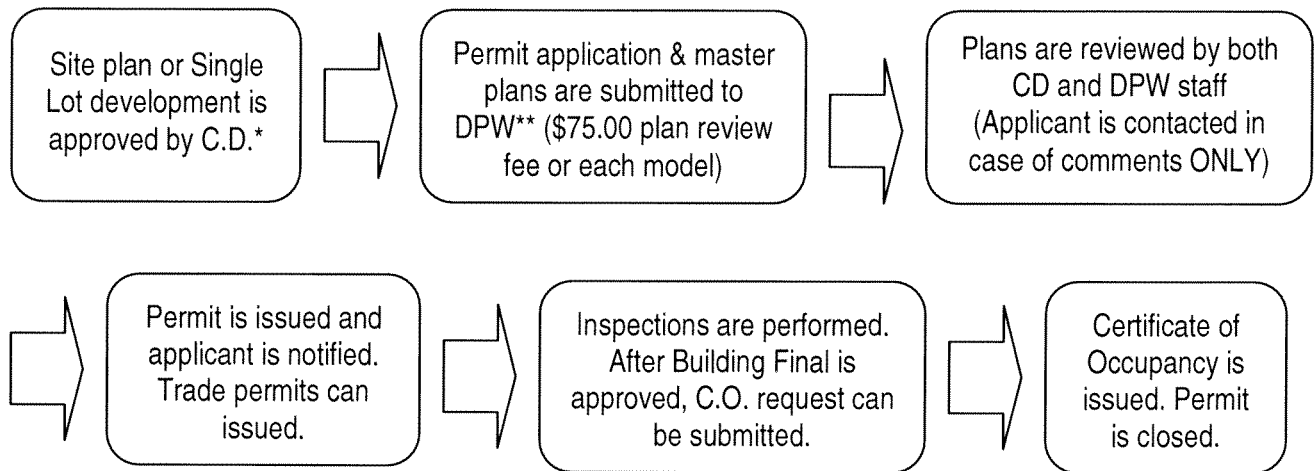
Phone Number

Print Name

RETURN THIS COMPLETED APPLICATION TO THE OFFICE OF THE BUILDING OFFICIAL FOR ISSUANCE OF A BUILDING PERMIT

New Residential Building Permit Application

***Required for: New Single Family Homes, Townhouses,
Multifamily units, Condos, Apartment buildings, senior
citizen homes.***



*Building Permit applications for new homes can be accepted only after approval from Community Development:

- | | |
|----------------------------------|---------------------------------|
| -For New Single Family home: | Single lot development approval |
| -For new subdivisions and other: | Site Plan approval |

** Required for building permit:

- Three sets of detailed architecturally sealed plans or blueprints (for each model)
- Plans must include Plumbing, mechanical and Electrical specifications.
- Review fee of \$ 75.00 for each model.

*** A request for Certificate of Occupancy must be submitted for each address. Applicant is notified when ready.
